

RHA CHECKLIST 8

TYPE 6: OCCUPANCY

1. Development data
 - Building Coverage (%),
 - Building setback (all sides),
 - Landscape coverage
 - Number of floors
 - Gross Floors area (m²)
 - Floor Area Ratio
 - Parking spaces or number of stalls
2. As -built architectural plans
 - Architectural plans
 - Mechanical plans
 - Electrical Installation verified by certified electricians
 - Rain water harvesting
 - Sewage treatment plant
 - Storm water drainage along adjacent plot
3. Ramp and of other facilities for disabled persons whenever required
4. Supervisor report except for category 1
5. Report of Electrician (repeatable every three years in public buildings and public places then five years in residential facilities)
6. Construction materials
 - Foundation
 - Structural elements
 - Walls
 - Roof
7. Certificat for execution of work as per structural safety requirements except for category 1.B
8. Completion certificate by consultant except for category 1.B
9. Should comply with Prime Minister Instruction No 001/03 of 117/2014 relating to the fire prevention in Rwanda especially in its articles 6,7,8,11,13,14,15

FIRE PREVENTION in residential facilities

- Two fire extinguishers (kitchen and opposite side) Yes No
- Fire blanket in the kitchen Yes No
- Two exits per residence Yes No
- An emergency exit Yes No

DISASTER PREVENTION in public buildings and other public places

1. Fire outbreaks;

- A Fire alarm system with an alarm bell on each floor Yes No
- Smoke detectors and sprinklers Yes No
- Hose reels on each floor Yes No
- Lightning arrester/rod Yes No
- Fire extinguishers every 50m on each floor Yes No
- Functioning exit signs on every floor Yes No
- An emergency exit on each floor Yes No
- Floor plan on each level Yes No
- Number sign on each level Yes No
- Sign forbidding the use of elevators in case of fire Yes No
- Landing space on top of the building, for helicopters to evacuate people in case there's a problem down Yes No

2. Terror attacks;

- CCTV cameras Yes No
- Walk through and hand held metal detectors Yes No
- Luggage scanners Yes No
- Plates indicating emergency response units' phone numbers (Police, ambulance, fire brigade etc...) Yes No
- Fire hydrant in vicinity
- Emergency evacuation plan Yes No
- A security manager and staff Yes No
- An internal communication system Yes No
- Staff and visitor's access cards Yes No
- Insurance of the building and all users Yes No